

IPERS BENEFITS ADVISORY COMMITTEE  
Monday, August 13, 2007  
IPERS Board Room

The following people were in attendance at the IPERS Benefits Advisory Committee meeting that was held in the IPERS Board Room on Monday, August 13, 2007.

**Members of the Benefits Advisory Committee**

Gene Gardner, Len Cockman, Bill Sage, Jim Maloney, Alan Kemp, Walt Galvin, Maxine Moore Ballard, Lewis Washington, Brad Hudson, Gaylord Tryon, and Janie Garr (telephone).

Absent: Mollie Anderson, Diane Reid, and Pat Lynch.

**IPERS Administration and Staff**

Donna Mueller, Chief Executive Officer; David Martin, Chief Benefits Officer; Melinda Prince, Executive Assistant; Julie Economaki, Public Information Officer; Leon Schwartz, Chief Operations Office; Bob Sharp, Project Manager; Karl Koch, Chief Investment Officer, Gregg Schochenmaier, General Counsel; Kelly Lovell, General Counsel; Darla Iverson, Accounting Bureau Chief; and Linda Guffey, Employer Relations Bureau Chief.

**BAC Alternates**

BAC Alternates: Mathelle Carlson, IPERS Improvement Association, Susan Cameron, Iowa State Sheriffs and Deputies Association, Jim Romar, International Brotherhood of Teamsters.

**Public Members**

Ed Cook, Doug Wulf, Jenifer Parson, Tim Waddingham, Lowell Dauenbaugh, Ray Blasé, Wayne Reisetter, Corwin Ritchie, Jim Ward, Ric Jones, Bill Fish, Bob Seivert, and Theresa Jackson.

**Proceedings**

Meeting called to order at 1:04 p.m. by chair Gene Gardner.

**Election of Chair and Vice Chair**

In an election of chair and vice chair all BAC members are eligible to vote. Lewis Washington nominated Brad Hudson for chair. Gaylord Tryon nominated Len Cockman for chair. Walt Galvin seconded and the nominations ceased. Ballots were tabulated and Len Cockman won the election 8 votes to 3 with Mollie Anderson, Diane Reid, and Pat Lynch absent from the vote.

With the election of chair complete, Donna Mueller reported that Gene Gardner has retired from the Iowa Association of Community College Trustees. M.J. Dolan is their executive director and will replace Gene on the BAC.

Len Cockman chaired the remainder of the meeting. Elections continued. Lewis Washington nominated Brad Hudson for vice chair. Gaylord Tryon nominated Bill Sage for vice chair. Jim Maloney seconded and the nominations ceased. After the nominations ceased Janie Garr inquired about submitting an additional nomination for vice chair. A roll call vote was taken to cease the nominations. The vote to cease nominations passed with 8 in favor, 2 opposed, and Mollie Anderson, Diane Reid, Pat Lynch, and M.J. Dolan absent. Vice chair ballots were tabulated and the vote was a 5 to 5 tie.

After receiving General Counsel advice, Gaylord Tryon made the motion to flip-a-coin as the method of breaking the tie. Jim Maloney seconded. The motion passed with 7 in favor, 2 opposed, 1 abstention, and Mollie Anderson, Diane Reid, Pat Lynch, and M.J. Dolan absent. Brad Hudson won the coin toss and vice chair position.

### **Approval of Minutes**

Lewis Washington made the motion to approve the minutes from the May 14, 2007, BAC meeting. Gaylord Tryon seconded, the motion carried by unanimous voice vote.

### **Requests for Protection Occupation**

The Iowa County Attorneys and Assistant County Attorneys made a presentation to the BAC requesting inclusion in the protection occupation class or to be considered a special group under IPERS for only county attorneys and assistant county attorneys with benefits that mirror protection occupation.

Lewis Washington made the motion that IPERS conduct an actuarial cost study, cost be expended from the BAC's budget, with any expense above \$2,500 be paid by the Iowa County Attorneys and Assistant County Attorneys. Brad Hudson seconded the nomination. The motion failed with 2 voting members in favor, 3 voting members opposed, 1 abstention, and 3 voting members absent.

Brad Hudson then made the motion to develop an ad hoc group to study the request, determine the population of the group, and define the benefit structure(s) for potential cost study. The ad hoc committee will also review how the group fits within the protection occupation guidelines adopted by the BAC. Alan Kemp seconded. The motion unanimously passed the voting membership with 3 voting members absent. Committee members assigned: Len Cockman, Bill Sage, Jim Maloney, Lewis Washington, and Gaylord Tryon.

The Iowa Emergency Medical Services Association also made a presentation to the BAC regarding their request for emergency medical service workers to be included in the protection occupation class. Gaylord Tryon made the motion that the ad hoc committee previously established to review the request of the Iowa County Attorneys and Assistant County Attorneys also review this request. Walt Galvin seconded. The motion unanimously passed the voting membership with 3 voting members absent.

### **Asset/Liability Study - Donna Mueller**

Since not everyone on the BAC was able to attend Pat Beckham's presentation of the 2007 Asset/Liability study in June, Donna reviewed the aspects and findings of the study, in particular the sufficiency of the eventual 11.45 percent contribution rate.

### **Strategic Planning Update - Donna Mueller**

Donna reviewed a draft of IPERS' three-year strategic plan. The plan is organized into four sections that reflect the major areas of any retirement system: governance, funding, the retirement plan, and plan administration. Each section has two parts status and trends, and goals and objectives. Several areas require BAC support so members were asked to review the plan and submit comments or questions to Donna before the September meeting.

### **I-Que Wage and Contributions Reporting - David Martin**

Rollout 1 of the I-Que project is the employer wage and contribution reporting, David reviewed the proposed changes to employer reporting. The spreadsheet outlined the current process, the proposed change, and proposed processing and late fees. Linda Guffey next reviewed what training, assistance, and resources IPERS will offer employers through the implementation and release of the I-Que system.

### **IPERS Staff Reports**

#### **I-Que Project Update - Bob Sharp**

Bob reviewed the details relating to Rollout 1 of the I-Que system – member and employer demographics, employer wage and contribution reporting, member accounts, imaging interface, and employer self service. IPERS has approved approximately 200 of the 300 detailed design specifications.

#### **Member Demand Measurers Report - David Martin**

David reviewed the Member Demand Measures Report for June 2007.

#### **Future BAC Meeting Educational Topics - David Martin**

BAC members were asked to let David know if there are any educational topics they would like to discuss at upcoming meetings.

#### **Audits - Leon Schwartz**

Leon reviewed three recent audits. Two audits were performed by the State Auditors office: FY2006 financial audit (no report items) and an IT audit of the current benefits administration system (one report item regarding developing procedures to monitor the changes to member information through the data entry utility). The third audit was an information security risk assessment on IT environment (IPERS received the best rating of all state agencies).

2008 Legislative Issues - Kelly Lovell

Kelly reviewed the proposed 2008 agency bills. BAC members were asked to make comments before the September BAC meeting.

Appeals Update - Gregg Schochenmaier

Gregg reviewed the August 2007 Appeal Status report.

**Other Business**

Bill Sage reviewed the Iowa State Sheriffs and Deputies legislative agenda for 2008.

Ed Cook stated that the pension interim committee will be meeting October 31 and November 1, 2007. As information is available it will be forwarded to the BAC.

**Public Comments**

None

**Future Meeting Dates**

The next meeting date of the BAC is September 10, 2007. With no further business to come before the committee, Jim Maloney made the motion to adjourn the meeting. Alan Kemp seconded, the motion carried by unanimous voice vote. The meeting adjourned at 4:10pm.